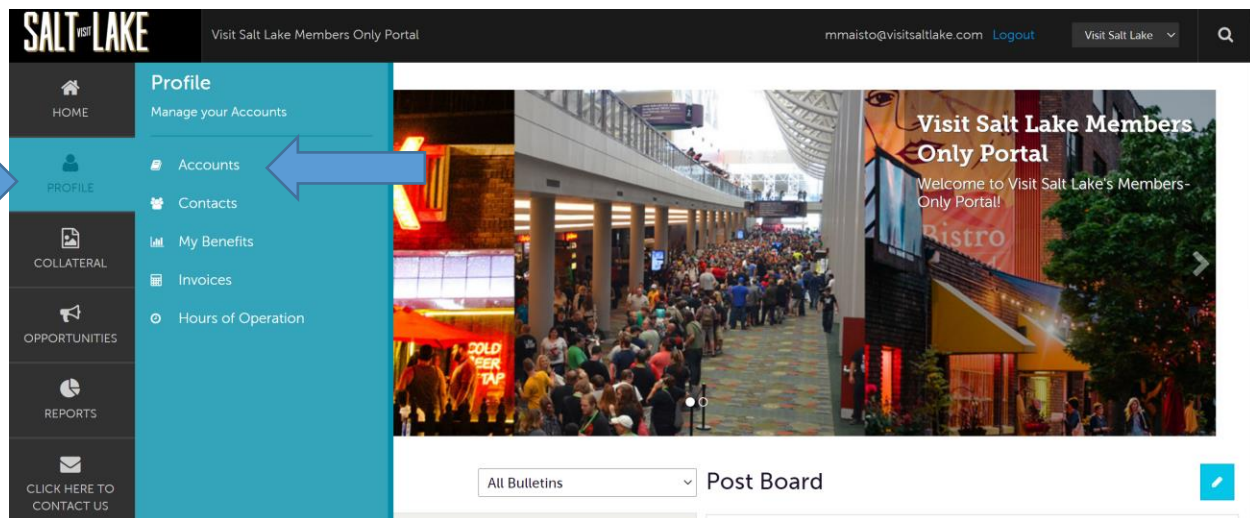
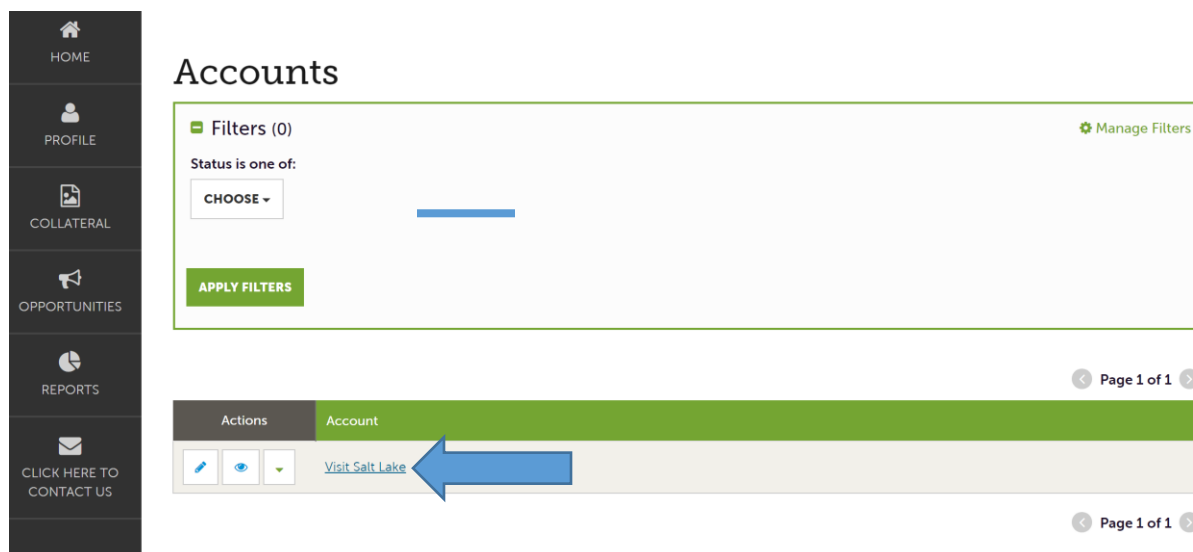


How to Edit Your COVID-19 Business Update (5-Step)

1. From the [Member Portal](#) homepage click PROFILE followed by “Accounts”.



2. Click on the name of the business you wish to edit, NOT the pencil.
Remember: If you have multiple businesses or a hotel with a restaurant you will need to review both accounts separately.





3. Once in the account select “Manage Amenities”.

Account Details

EDIT
RETURN

Sections:

- Account Information
- Phone Information
- Address Information
- Invoices
- Image Gallery
- Social Media
- General
- Renovations

Related Details:

- Manage Amenities
- Manage Meeting Space

Account Information

Information in this area is managed by VSL Partner Development.

Account ID	4011
Status	ACTIVE
Account	Visit Salt Lake
Extranet Parent	
Region	Downtown
Email	
Website	http://www.visitsaltlake.com

Phone Information

4. Then select COVID-19 Business Updates

Update Amenities

SAVE
CANCEL

General Information

- General Information
- Hotel Amenities
- COVID-19 Business Updates
- Updates

Dining & Nightlife

Reservations:

Not accepted

Kids Menu:

☐ YES ☒ NO

Cuisine Type:

--Choose One--

Take Out:

☐ YES ☒ NO

Nightlife Sub-Categories:

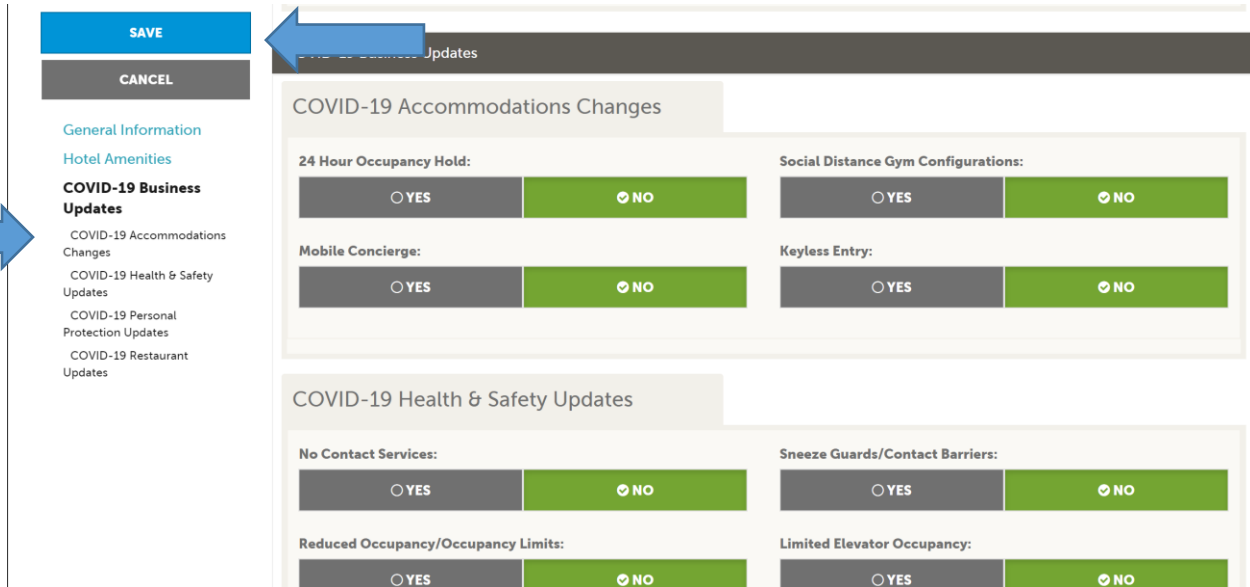
CHOOSE AMONG THE FOLLOWING... ▼

Coffee Shop on Premises:

☐ YES ☒ NO

Restaurant on Premises:

- Take the time to review each section carefully and be sure to SAVE in the top left corner when you are completed. Edits will go through an approximate 24 hours approval phase before displaying on your web listing. Because of uncertain times be sure to add a reminder to your calendar to check back on this on a weekly basis to assure your business is reflecting the most accurate information



SAVE

CANCEL

[General Information](#)
[Hotel Amenities](#)
COVID-19 Business Updates

COVID-19 Accommodations Changes
COVID-19 Health & Safety Updates
COVID-19 Personal Protection Updates
COVID-19 Restaurant Updates

COVID-19 Business Updates

COVID-19 Accommodations Changes

24 Hour Occupancy Hold:

☐ YES
☒ NO

☐ YES
☒ NO

Mobile Concierge:

☐ YES
☒ NO

☐ YES
☒ NO

Social Distance Gym Configurations:

☐ YES
☒ NO

☐ YES
☒ NO

Keyless Entry:

☐ YES
☒ NO

☐ YES
☒ NO

COVID-19 Health & Safety Updates

No Contact Services:

☐ YES
☒ NO

☐ YES
☒ NO

Reduced Occupancy/Occupancy Limits:

☐ YES
☒ NO

☐ YES
☒ NO

Sneeze Guards/Contact Barriers:

☐ YES
☒ NO

☐ YES
☒ NO

Limited Elevator Occupancy:

☐ YES
☒ NO

☐ YES
☒ NO